# MORTIMER WEST END PARISH COUNCIL

# Minutes of meeting

# 23rd January 2025 7.30pm

**Date:** Thursday 23rd January 2025 Time: 7.30pm

**Place:** Mortimer West End Village Hall

Present: Cllr Andrew Arthur

Cllr Kevin Cross

Cllr Terina Dance

Cllr David Lister

Cllr Tom Watts

In attendance: Mrs C McGarvie – Clerk

**1/25** **Apologies**

Borough Councillors Tony Durrant, Keith Oborn and Chris Tomblin gave their apologies.

County Councillor Rhydian Vaughan gave his apologies.

## 2/25 To receive declarations of interest relating to items on the agenda

Cllr Lister declared an interest in the grant request from Tadley Citizens Advice as he is a trustee of the charity. Cllr Lister did not take part in the discussion of this item.

**3/25 Minutes of the Last Parish Council Meeting**

3.1 The minutes of the meeting held 28th November 2024 were agreed as a true and accurate record. The minutes were signed by the Chairman.

3.2 Matters arising from minutes not otherwise on agenda

None

**4/25 Open Forum – To hear matters raised by members of the public (maximum period of 10 minutes only)**

None

**5/25. Planning & Development**

To note receipt of new applications and make comment

**24/02898/HSE – Windabout, Simms Lane, Mortimer Common. Rear single storey extension**

The Parish Council resolved to respond with no objections.

**24/02781/FUL – Impstone Lodge, Soke Road**. Demolition of existing dwelling and construction of replacement 4 bedroom self-build

The Parish Council resolved to respond with no objections.

**6/25. Highways & Footpaths Matters**

**6.1 To provide an update on use of the Speed Indicator Device**

The SID has been put up in Church Road and will be there until at least the end of January.

Cllr Dance pointed out that when the SID is put in Bramley Road in Pamber End it is recording speeds of cars when still in the ‘national speed limit’ part of the road. Clerk to pass this information to Pamber Parish.

**Action:Clerk**

**7/25 Parish Environment**

It was agreed that the Clerk should ask the Lengthsman for a quote for a litter pick along the ditches in Church Road and Soke Road.

**Action: Clerk**

**8/25 Reports**

**8.1 Clerk’s report**

Clerk is going to apply for a Microsoft 365 licence under the ‘not-for-profit’ scheme. The Parish Council should be eligible as the Sole Trustee of the Gravel Allotment Trust.

Basingstoke and Deane Borough Council Green Team have sent some information that the Clerk will share on Social Media and on the website.

**Action:Clerk**

Cllr Lister reported that Silchester Parish Council have setup a Green Team who are carrying out energy surveys of homes in Silchester Parish.

**8.2 To receive reports from parish council representatives**

AWE LLC – Nothing to report

Clarke’s Educational Trust – Cllr Lister attended a trustee meeting on 22nd January.

A lot of money has been spent on the School House in previous years but only £4k has been budgeted for the coming this year. The charity is supporting 44 students at the moment.

Mortimer Relief in Need also provide grants to the charity.

Silchester Primary School has asked for a grant of £2k towards an all-weather teaching area.

The rental on the School house has been increased by RPI this year.

Village Hall – No meeting.

Mortimer Quarry Liaison Committee – No update.

Mortimer Relief in Need – another meeting in 4 months.

Flagmaster – The flag was raised for the King’s birthday.

**9/25 Consultations**

Basingstoke and Deane Borough Council Local plan consultation is in progress.

**10/25** **Finance**

**10.1 To approve payments, bank reconciliation and receipts.**

See report below

Cllr Andrew Arthur and Cllr Tom Watts to approve the payment to the village hall online.

**10.2 To consider the grant request from Tadley Citizens Advice**

A grant of £500 was agreed. Clerk to ensure that it is paid via the Good Exchange so that it is matched.

**10.3 To consider draft Budget 25/26 and set precept**

The updated budget for 25/26 was reviewed. The Parish Council agreed to request a precept of £16,721 for 2025/2026. Clerk to submit the request to Basingstoke and Deane Borough Council.

**Action:Clerk**

Clerk to request a price from Hampshire County Council for refreshing the road markings at the bridge on Church Road and at the bend on Soke Road that were previously paid for by the Parish Council.

**Action:Clerk**

**11/25** **The date** **of next meeting was agreed as 27th March 2025**

Appendix A

January 2025

Planning Applications for Consideration

|  |  |  |
| --- | --- | --- |
| 1 | 24/02898/HSE – Windabout, Simms Lane, Mortimer Common. Rear single storey extension | Deadline 23rd Jan 25 |
| 2 | 24/02781/FUL – Impstone Lodge, Soke Road. Demolition of existing dwelling and construction of replacement 4 bedroom self-build | Deadline 6th Feb 2025 |

Planning Application Decisions made

|  |  |  |
| --- | --- | --- |
| 1 | **None** |  |

Planning Applications Awaiting Decisions

|  |  |  |
| --- | --- | --- |
| 1 | None |  |

Appendix B

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
|  |  | statement 31st December 2024 |  |
|  |  | £16,533.61 |  |
|  | **Payments since last meeting date :** |  |  |
| **Cheque No** | **Payee** | **Details** | **TOTAL COST** |
| EP | Mrs C McGarvie | November salary payment | 289.00 |
| EP | Mrs C McGarvie | Backpay | 88.20 |
| EP | Mrs C McGarvie | Poppy Wreath | 24.49 |
| EP | MWE Village Hall | hall hire | 22.50 |
| EP | VisionICT | website | 174.00 |
| EP | Mrs C McGarvie | Backpay - November | 12.60 |
| EP | Mrs C McGarvie | December salary | 301.60 |
| **TOTAL** |  |  | 912.39 |
|  |  |  |  |
|  | **New Items for payment** |  |  |
| **EP/SO/Cheq** | **Payee** | **Details** | **TOTAL COST** |
| SO | Mrs C McGarvie | January salary payment | 301.60 |
| EP | MWE Village Hall | hall hire | 22.50 |
| **TOTAL** |  |  | **£324.10** |
|  |  |  |  |
|  | **Receipts since last meeting date :** |  |  |
| **Receipt Date** | **Payer** | **Details** | **TOTAL AMOUNT** |
|  |  |  |  |
| **TOTAL** |  |  | **£0.00** |
|  | **Payments not yet presented** |  |  |
| **Cheque No** | **Payee** | **Details** | **TOTAL COST** |
| **TOTAL** |  |  | £0.00 |
|  |  |  |  |
|  | **Receipts after statement date :** |  |  |
| **Receipt Date** | **Payer** | **Details** | **TOTAL AMOUNT** |
|  |  |  |  |
| **TOTAL** |  |  | £0.00 |
|  |  |  |  |
| **Treasurers account balance after new payments and receipts** | | | **£16,209.51** |
| **Savings Account balance as at 30th December 2024** |  |  | 16962.23 |
|  |  | **TOTAL FUNDS** | **£33,171.74** |

Appendix C

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Bank Reconciliation** | | **14th January 2025** |  |  |
|  |  |  |  |  |
| **Authority name** | | Mortimer West End Parish Council |  |  |
|  |  |  |  |  |
| **Prepared by** |  | Christine McGarvie | Clerk and RFO |  |
| **Date** |  | 14th January 2025 |  |  |
| **Approved by** |  | Andrew Arthur | Chair of council | |
| **Date** |  | 14th January 2025 |  |  |
|  |  |  |  |  |
| Balance per bank statements as at 30th December 2024 | | | £ | £ |
|  |  | Treasurers Account | 16533.61 |  |
|  |  | Savings Account | 16962.23 |  |
|  |  |  |  | 33495.84 |
| Less any un-presented cheques/payments at 30th December 2024 | | | |  |
|  |  |  |  |  |
| Add any uncleared cheques/cash/payments | | |  | 0 |
|  |  |  |  |  |
|  |  |  |  | 0 |
| Net Bank balances as at 30th December 2024 | | |  | £33,495.84 |
|  |  |  |  |  |
| CASH BOOK |  |  |  |  |
| Opening balance cashbook 1st April 2024 | | | 9,791.05 |  |
| Add: Receipts in the year | |  | 19,983.73 |  |
| Less:Payments in the year | | | 13,241.17 |  |
| Closing balance as per cash book as at 30th December 2024 | | | £16,533.61 |  |
|  |  |  |  |  |
| Opening balance savings account 1st April 2024 | | | 16,816.95 |  |
| Add: Receipts in the year | |  | £145.28 |  |
| Less:Payments in the year | | | 0 |  |
| Closing balance as per cash book as at 30th December 2024 | | | £16,962.23 |  |
|  |  |  |  |  |
| Overall closing balance | |  | £33,495.84 |  |
|  |  |  |  |  |
|  |  | difference | £0.00 |  |