

**MORTIMER WEST END PARISH COUNCIL**

**Minutes of Meeting  
27<sup>th</sup> March 2025 7.30pm**

**Date:** Thursday 27<sup>th</sup> March 2025      **Time:** 7.30pm  
**Place:** Mortimer West End Village Hall  
**Present:** Cllr Andrew Arthur  
              Cllr Kevin Cross  
              Cllr Terina Dance  
              Cllr David Lister  
              Cllr Tom Watts  
**In attendance:** Mrs C McGarvie – Clerk  
                      Borough Cllr Keith Oborn  
                      Cllr Rhydian Vaughan

**12/25 Apologies**

Borough Cllr Tony Durrant and Borough Cllr Chris Tomblin gave apologies.

**13/25 To receive declarations of interest relating to items on the agenda**

None

**14/25 Minutes of the Last Parish Council Meeting**

14.1 The minutes of the meeting held 23<sup>rd</sup> January 2025 were agreed as a true and accurate record. The minutes were signed by the Chairman.

14.2 Matters arising from minutes not otherwise on agenda  
None

**15/25 Open Forum – To hear matters raised by members of the public (maximum period of 10 minutes only)**

None

**15/25. Planning & Development**

**25/00231/HSE – 2 Jubilee Cottage, Church Road** Erection of two storey front and side extensions and a part two storey, part single storey rear extension, following demolition of existing rear extension and detached garage.

The Parish Council resolved to object to the application and agrees with the neighbours' concerns that the extension is not in keeping either with the neighbouring property or the general street view.

**TPO/BDB/0725 – Tree Preservation Order Land Adjacent to Impstone Lodge, Soke Road.**

The Parish Council resolved not to comment on this TPO.

**16/25. Highways & Footpaths Matters**

**16.1 To provide an update on use of the Speed Indicator Device**

The SID report for Church Road was sent out to all councillors and the SID has now been returned to Pamber Parish.

**16.2 To discuss any new highways or footpaths issues**

Clerk has sent pictures to Hampshire Highways of the road markings that need refreshing around the bridge in Church Road and the bend in Soke road and is now waiting for them to come back with a price for the work.

**17/25 Parish Environment**

The litter pick was carried out along Church Road and Soke Road under the Lengthsman scheme.

**17.1 To discuss request from Aldermaston Parish Council to take ownership of Grit bin on Soke Road.**

Aldermaston Parish Council have asked whether Mortimer West End Parish Council would like to take ownership of the grit bin which was originally in West Berkshire but has been moved into Mortimer West End Parish. Cllr Lister reported that the bin has not been used at all in the many years that he has lived near it. It was agreed to respond and say that it can be removed.

**Action: Clerk**

## **18/25 Reports**

### **18.1 County Councillor report**

Cllr Vaughan reported on the ongoing discussions regarding devolution and the move to unitary authorities. There will be a Mayoral election for Hampshire in May. The Isle of Wight will definitely be a separate unitary but there are several options being discussed for the rest of the County.

Cllr Arthur raised a concern about potholes. Cllr Vaughan said that the Government have promised more funding for road repairs. Cllr Vaughan agreed to ask for an update from Highways about the repairs needed to Welshman's Road.

VE day commemorations in Silchester Parish will include a beacon lighting event on Thursday and a talk in the Village Hall on the Dambusters by Cllr Vaughan to raise money for the Village Hall.

### **18.2 Borough Councillor Report**

Cllr Oborn reported that Hampshire County Council are proposing that Southampton and Portsmouth form one unitary council and the rest of the county are merged into one other unitary.

Basingstoke and Deane are proposing a merger with Hart and Rushmoor district Councils to form a new unitary authority. A decision needs to be made by September 2025.

A Strengthening communities grant is available. Cllr Arthur asked whether the project to extend the recreation ground car park could come under this scheme. Clerk to look at the terms and conditions on Basingstoke and Deane's website.

**Action: Clerk**

The new food waste collection will be launched in the Autumn. There will be lots of publicity and information available nearer the time and the Parish Council will help to publicise the service to residents of the Parish.

### **18.3 Clerk's report**

The Internal Audit is booked for 9<sup>th</sup> April. It is likely that the Parish Council will be able to declare itself exempt from the external audit again this year.

### **18.2 To receive reports from parish council representatives**

AWE LLC – Next meeting is scheduled for 24<sup>th</sup> April.

Clarke's Educational Trust – Nothing to report

Mortimer Relief in Need – Nothing to report

Mortimer WE Village Hall – AGM to be held next week.

Mortimer Quarry Liaison Committee – Minutes of last meeting sent to all councillors.

## **19/25 Consultations**

None

## **200/25 Finance**

### **20.1 To approve payments, bank reconciliation and receipts.**

See report below

Cllr Arthur and Cllr Watts to approve payments online.

### **20.2 To consider quotes for new laptop for the Clerk**

The quotes provided by the Clerk were reviewed and the purchase of an HP 250 laptop from Laptops direct at a cost of £391.64 plus VAT was approved. The Parish Council also approved the purchase of a wireless mouse, keyboard, screen and the Microsoft 365 licence for file storage. Clerk to action

### **20.3 To consider grant request from the Parochial Church Council for churchyard maintenance.**

The Church Warden has submitted a grant request for £900 for grass cutting. The Parish Council agreed to grant £550, an increase of £50 on last year's grant.

**21/25 The date of next meeting was agreed as 22<sup>nd</sup> May.**

#### Planning Applications for Consideration

1	<b>25/00231/HSE – 2 Jubilee Cottage, Church Road</b> Erection of two storey front and side extensions and a part two storey, part single storey rear extension, following demolition of existing rear extension and detached garage.	Deadline 1 <sup>st</sup> April 25
2	<b>TPO/BDB/0725 – Tree Preservation Order Land Adjacent to Impstone Lodge, Soke Road</b>	

#### Planning Application Decisions made

1	24/02898/HSE – Windabout, Simms Lane, Mortimer Common. Rear single storey extension	Granted
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#### Planning Applications Awaiting Decisions

1	24/02781/FUL – Impstone Lodge, Soke Road. Demolition of existing dwelling and construction of replacement 4 bedroom self-build	Deadline 4 <sup>th</sup> April 25
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## Appendix B

		statement 3rd March 2025
		£15,407.91

**Payments since last  
meeting date :**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	January salary payment	301.60
EP	MWE Village Hall	hall hire	22.50
EP	Greenham Trust	Tadley Cita - Grant	500.00
SO	Mrs C McGarvie	February Salary payment	301.60
<b>TOTAL</b>			1125.70

**New Items for payment**

EP/SO/Cheq	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	March salary payment	301.60
EP	MWE Village Hall	Large hall -evening	30.00
EP	VisionICT Ltd	website hosting March 25 to Feb26 (VAT £30.88)	185.26
<b>TOTAL</b>			<b>£516.86</b>

**Receipts since last  
meeting date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
<b>TOTAL</b>			<b>£0.00</b>

**Payments not yet  
presented**

Cheque No	Payee	Details	TOTAL COST
<b>TOTAL</b>			£0.00

**Receipts after  
statement date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
<b>TOTAL</b>			£0.00

<b>Treasurers account balance after new payments and receipts</b>			<b>£14,891.05</b>
<b>Savings Account balance as at 3rd March 2025</b>			16991.52
		<b>TOTAL FUNDS</b>	<b>£31,882.57</b>

**Bank Reconciliation****19/03/2025****Authority name** Mortimer West End Parish Council**Prepared by** Christine McGarvie

Clerk and RFO

**Date** 19th March 2025**Approved by** Andrew Arthur

Chair of council

**Date** 19th March 2025

Balance per bank statements as at 3rd March 2025

£

£

Treasurers Account

15407.91

Savings Account

16991.52

32399.43

Less any un-presented cheques/payments at 3rd March 2025

Add any uncleared cheques/cash/payments

0

0

Net bank balance 3rd March 2025

**£32,399.43****CASH BOOK**

Opening balance cashbook 1st April 2024

9,791.05

Add: Receipts in the year

19,983.73

Less: Payments in the year

14,366.87

Closing balance as per cash book as at 3rd March 2025

**£15,407.91**

Opening balance savings account 1st April 2024

16,816.95

Add: Receipts in the year

£174.57

Less: Payments in the year

0

Closing balance as per cash book as at 3rd March 2025

**£16,991.52**

Overall closing balance

**£32,399.43**

difference

£0.00