

**MORTIMER WEST END PARISH COUNCIL**  
**Minutes of Parish Council meeting**

**Date:** Thursday 26<sup>th</sup> March 2026      Time: 7.30pm

**Place:** Mortimer West End Village Hall

**Present:** Cllr Andrew Arthur  
Cllr Kevin Cross  
Cllr David Lister  
Cllr Tom Watt

**In attendance:** Mrs C McGarvie – Clerk  
Borough Councillor Tony Durrant  
Borough Councillor Chris Tomblin  
County Councillor Rhydian Vaughan

**12/26 Apologies**

Cllr Terina Dance gave her apologies before the meeting.

**13/26 To receive declarations of interest relating to items on the agenda**

Cllr David Lister is a charity trustee for Tadley Citizens Advice and will not take part in the discussion relating to the grant request from Tadley Citizens Advice.

**14/26 Minutes of the 15<sup>th</sup> January 2026 Parish Council Meeting**

14.1 The minutes of the meeting held on 15<sup>th</sup> January 2026 were agreed as an accurate record and duly signed by the Chairman.

**14.2 Matters arising from minutes not otherwise on agenda**

Cllr Andrew Arthur is standing down from the Parish Council as a councillor and Chairman at the end of this meeting.

**15/26 Open Forum – To hear matters raised by members of the public**

No members of the public were present.

**16/26 Planning & Development**

**25/02716/FUL Chapel Of The Countess Of Huntingdons Chapel Lane . Erection of single storey extension and reconfiguration** of existing school room amenities to provide community meeting space/pop up café/ kitchen and toilet facilities.

The Parish Council agreed to respond with no objections.

**17/26 Highways & Footpaths Matters**

**17.1 To provide an update on use of the Speed Indicator Device**

The SID was in Church Road for a month and reports were sent to all councillors. It will be in Soke Road in the next few weeks.

**17.2 To discuss the quote received from Hampshire County Council for line refresh on Soke Road**

Hampshire County Council have invoiced for £542.80 for 1050m of refreshed lining along Soke Road but have not been able to give us a date for when the work will be done.

The sign at the end of Church Road still hasn't been fixed. Clerk to email County Councillor Rhydian Vaughan the photos so he can follow up with Hampshire County Council.

**18/26 Parish Environment**

**18.1 To consider the Tree Survey and any action required**

The tree survey was carried out on 23<sup>rd</sup> January. There were no items that required urgent attention but some that the surveyor recommended to be done within 6 months. Cllr Cross agreed to have a look at the survey and make his recommendation to the Parish Council.

## **18.2 To consider quotes for litter picking from the Lengthsman**

The Lengthsman scheme will continue for at least another 2 years. The Parish Council agreed to go ahead and sign the 2 year agreement.

The Parish Council agreed to go ahead with the litter pick in Church Road / Soke Road and Welshman's Road under the Lengthsman scheme. Clerk to instruct the Lengthsman to go ahead as per the quotation.

**Action: Clerk**

## **19. Reports**

### **19.1 County Councillor Report**

The Government has announced that Hampshire will be split into 4 unitaries and the Isle of Wight. Portsmouth is unhappy with the decision and will be requesting a judicial review.

Hampshire County Council are unable to discuss the announcement until after the election due to being in purdah. Hampshire County Council have written to the Government about the Fair Funding policy to object to being allocated £230 per person when Lancashire County are allocation £450 per person.

£15 million of additional funding has been allocated by the Government for road restoration. Hampshire County Council have written to the Government to request that more road tax is passed to the local Highways departments for road improvements.

### **19.2 Borough Councillor Report**

Cllr Chris Tomblin explained that the local plan has been put on hold due to the results of the water cycle study which was carried out. There is now doubt about whether there is sufficient water and sewage infrastructure to support the proposed numbers of new homes. South East Water have confirmed that they do not have the ability to provide enough water for the number of houses. Environment Agency and Natural England also support this view. This evidence has been sent to the Government for their consideration.

Local Government reorganisation - Northern Hart, Rushmoor and Basingstoke will be a unitary in 2 years time.

There will be normal borough council elections this year and then shadow elections next year based on the existing wards.

The Borough Councillor Grant scheme will open again in May. There will also be Community Infrastructure Funding Available and grants for solar panels on community buildings.

### **19.3 Clerk's report**

There has been a serious issue with the webmail server which has affected all the mortimerwestend-pc.gov.uk email addresses. Clerk has not been impressed by the level of support from Vision ICT and the fact that emails were unreachable for 5 days.

It was agreed that the Clerk should seek quotes from other companies to move the website and emails to a different provider.

**Action: Clerk**

The internal audit has been scheduled for the 5<sup>th</sup> May so accounts should be ready for approval at the May meeting.

### **19.4 To receive reports from parish council representatives**

AWE LLC update – Next meeting on 30<sup>th</sup> April.

Clark's Educational Trust – Cllr Lister reported that the Chair has resigned. The number of grant requests from students has been lower this year. The charity is financially stable and limited maintenance works continue on the school house.

Village Hall – AGM will be held on 15<sup>th</sup> April

Mortimer Quarry Liaison – Cllr Cross attended the meeting on 5<sup>th</sup> March. They are starting work on phases 4 and 5 of the gravel extraction. They have started the replanting of earlier phases but there have been issues with rabbits eating saplings.

## **20/16 Consultations**

BDBC local plan consultation. Regulation 18 consultation ended on 23<sup>rd</sup> January. Clerk submitted the Parish Council's response.

**21/16. Finance**

**21.1 To approve payments, bank reconciliation and receipts.**

See appendix B below. Cllr Arthur and Cllr Watts will approve the payments online.

**21.2 to review grant request from Tadley Citizens Advice.**

The last grant given to Tadley Citizens Advice was £500 in February 2025 (so last financial year).

It was agreed in principle to grant £425 but the Clerk will ask if there is any opportunity for the grant to be match funded by the Good Exchange before making the payment.

**Action : Clerk**

**22/26. The next meeting will be held on 21<sup>st</sup> May and will be the annual meeting.**

Appendix A  
March 2026

Planning Applications for Consideration

1	<b>25/02716/FUL</b> Chapel Of The Countess Of Huntingdons Chapel Lane . Erection of single storey extension and reconfiguration of existing school room amenities to provide community meeting space/pop up café/ kitchen and toilet facilities.	
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Planning Application Decisions made

1		
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Planning Applications Awaiting Decisions

1	None	
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## Appendix B

		statement 3rd March 2026
		£25,983.23

**Payments since last meeting date :**

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	January Salary	311.20
EP	VisionICT	website hosting (VAT £33.29)	199.76
EP	MWE Village Hall	Nov25 meeting hall hire	30.00
ep	Lloyds Bank plc	bank service charge	4.25
EP	Rowberry Morris Solicitors	Land registry work	500.00
EP	Harrison Arboriculture	Tree Survey	264.00
EP	Lloyds Bank plc	bank service charge	4.25
SO	Mrs C McGarvie	February salary	311.20
<b>TOTAL</b>			<b>£1,624.66</b>

**New Items for payment**

EP/SO/Cheq	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	March salary	311.20
EP	MWE Village Hall	January 2026 rental	30.00
EP	Mrs C McGarvie	Microsoft licence	33.12
EP	Mrs C McGarvie	Working from home allowance	100.00
<b>TOTAL</b>			<b>£474.32</b>

**Receipts since last meeting date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
<b>TOTAL</b>			<b>£0.00</b>

**Payments not yet presented**

Cheque No	Payee	Details	TOTAL COST
<b>TOTAL</b>			<b>£0.00</b>

**Receipts after statement date :**

Receipt Date	Payer	Details	TOTAL AMOUNT
<b>TOTAL</b>			<b>£0.00</b>

<b>Treasurers account balance after new payments and receipts</b>			<b>£25,508.91</b>
<b>Savings Account balance as at 3rd March 2026</b>		-	17113.55
		<b>TOTAL FUNDS</b>	<b>£42,622.46</b>

Appendix C

**Bank Reconciliation**

**17/03/2026**

**Authority name** Mortimer West End Parish Council

**Prepared by** Christine McGarvie Clerk and RFO  
**Date** 3rd March 2026

**Approved by** Andrew Arthur Chair of council  
**Date** 3rd March 2026

Balance per bank statements as at 3rd March 2026	£	£	
Treasurers Account		24358.57	
Savings Account		17113.55	
			41472.12
Less any un-presented cheques/payments at 3rd March 2026			
Add any uncleared cheques/cash/payments			0
			0
Net bank balance 3rd March 2026			<b>£41,472.12</b>

**CASH BOOK**

Opening balance cashbook 1st April 2025	15,102.06
Add: Receipts in the year	19,196.36
Less: Payments in the year	9,939.85
Closing balance as per cash book as at 3rd March 2026	<b>£24,358.57</b>

Opening balance savings account 1st April 2025	17,004.55
Add: Receipts in the year	£109.00
Less: Payments in the year	0
Closing balance as per cash book as at 3rd March 2026	<b>£17,113.55</b>

Overall closing balance **£41,472.12**

difference £0.00